Requesting a Visitor Account for the BYOD Network

Intended Audience: Support Site Visitors

To improve the security of the District's digital infrastructure, an authorized district personnel must sponsor guest wireless access.   Visitors to the District will no longer be able to anonymously access the wireless network. Visitors will need identify themselves through the "Sponsored Visitor Access" process to request a temporary account.

That process is outlined as follows:

Step 1: The Visitor will browse for wireless networks on their device and choose the "FBISD_BYOD" network.

Step 2: At the Login page choose the link (Click Here) on "*Need a Visitor account*":

Step 3: Fill out the information on the Visitor Registration page: If you would like a text of your password, check the box for "*Click to receive a text message receipt:*" and put in your mobile number and select your carrier from the dropdown box.

Step 4: Select the Sponsor drop down box. This will allow you to search from the name of the person you are visiting at the Support Site. They will be your "sponsor" for access and will be sent an email to approve the creation of your visitor account.

Step 5: Check the *"I accept the terms of use"* button to confirm that you understand FBISD BYOD usage terms.
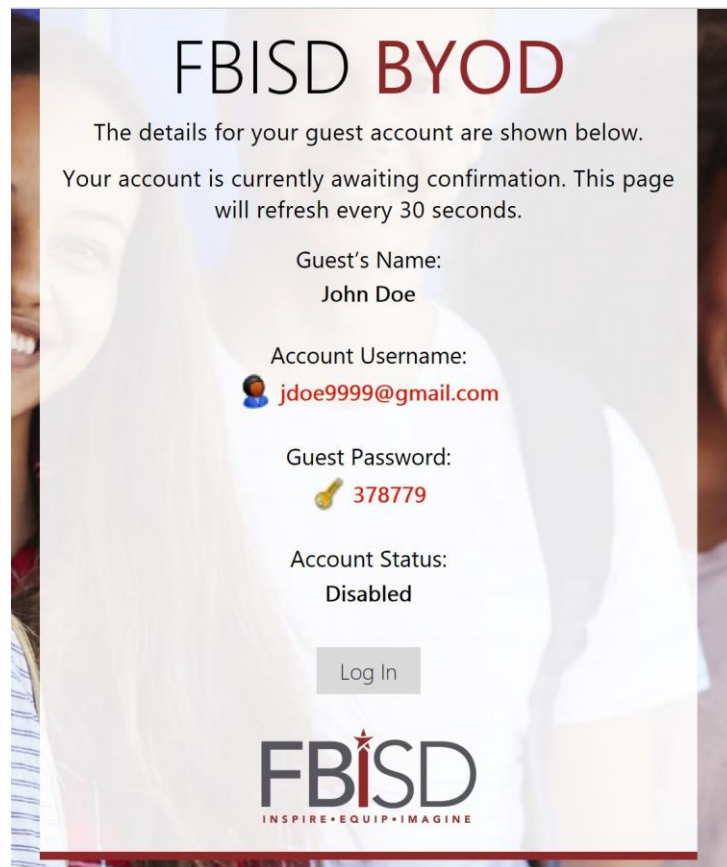
Step 6: click the "*Register*" button.

After the Register button is clicked, an email will be sent to the sponsor. A page will be presented with "*Account Status*". **DO NOT CLOSE THIS PAGE**. It will refresh every 30 seconds and will show an Account Status of "*Enabled*" once the account has been confirmed.

Once the guest access is approved, an email will be sent to the address used to register the account. This will include the username and password for the account and **should not be deleted**. If access has been confirmed for more than one day it may be needed to log back into the BYOD network.

Visitor accounts **CANNOT BE RENEWED**. When a Visitor account expires the Visitor will need to register for a new account.

The Visitor cannot request a new account while a current account is active and enabled. Please refer to the email with the account information.

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